

Exam Prep Best practice/reminders

- Prepare and **Reuse** kits for practice every year (based on Yellow Doc materials lists); more cost effective than starting from scratch specifically for AMT exams
- Apply artificial time constraints on practice exams and other tasks; little bit of pressure helps prepare students for the real thing
- Make sure to make time for a practice exam, not a last minute thing with no preparation
- Collaborate w/ other trainers (swap in-person or TEAMS) for commissioning protocols or other study or evaluation
- Have apprentices proctor/time each other and pretend to be exam board observing, taking notes, asking tech questions and evaluating performance
- Generally encourage collaborative studying/prep with the apprentices
- Review Red Evaluation Sheets with Apprentices to emphasize what will be graded, what to focus on and how to manage their time best.
- Have apprentices create questions for reviewing/quizzing each other (make sure they're realistic)
- Review past exam questions with the apprentices
- Start reviewing questions and doing practice exams earlier in training
- MT: tear down control panel each year even though it may not be as cost effective...but metal material does not need to be rebuilt so it can be saved and reused.
- Use the yellow documents given in March before the exam for prepping (discuss what can be gleaned from Yellows about exam, Get apprentices interpreting the information)
- Stick to timelines and schedules to avoid lack of machine availability issues with schedule/machine use for practicing – initially plan for more time than you think
- Practice having apprentices use a note sheet when going through written exams (opportunity to teach appr. how to utilize note sheets better (more organized, clear labels, etc.)
- Everyone likes having time between the Practical and Written exams; gives apprentices and trainers time for focused prep/studying
- Practice questions online via testinvite were useful in helping apprentices be successful in the theory exams, this year (2024-2025 the new set up in testinvite for the practice exams allows the apprentice to just do one test at a time just like in their real exam. Multiple Exams are not mixed.