

Business Apprentices

Part 1 Written EXAM

Ivy Tech – Franklin

Accommodations/Extended Time only

Date: Tuesday, June 16th

Time: BA **Part 1 9:00am start-** please arrive 15 min before start to check-in

Location: Franklin Test Center, 2205 McClain Drive, Franklin, IN 46131

Room: Room 102 to check in and then you will be directed to another room

Be sure to bring a photo I.D. and NO PHONES Allowed during testing

Additional resources that should be brought to and used during the practical exam:

- Non-communicable, non-programmable, battery-operated calculator
- Pen, Pencil, Highlighters
- Bilingual dictionary – page markers permitted, but no additional notes/notecards
- Note paper will be provided

BA Written Exam Part 1 Agenda – Tuesday, June 16th – Please arrive at least 15 min before start to check-in.

- 8:45am** Arrival and check-in
- 9:00am** **Part 1** – Official start with instructions & access given to exam materials
- 9:15am** **Part 1:** START of 2-hour exam time. After instructions are provided and access to exam materials is confirmed, apprentices may begin working on their exams
- ~11:40am** **Part 1:** Apprentices finish, clean up. Confirm finalized exam documents have been received by the proctor/ICATT representative. **Apprentices should stay until officially dismissed by the proctor/ICATT representative.**