

Business Apprentices

Part 1 Written EXAM

Ivy Tech - Franklin

Date: Thursday, June 4th

Time: BA Part 1 9:00am start- please arrive 15 min before start to check-in

Location: Franklin Test Center, 2205 McClain Drive, Franklin, IN 46131

Room: 102

Be sure to bring a photo I.D. and NO PHONES Allowed during testing

Additional resources that should be brought to and used during the practical exam:

- Non-communicable, non-programmable, battery-operated calculator
- Pen, Pencil, Highlighters
- Note paper will be provided.

On exam day, you will be provided with a USB flash drive containing your exam documents. This **must** be returned to the testing proctor at the end of the exam. Please be familiar with proper “eject” procedures!

BA Written Exam Part 1 Agenda – Thursday, June 4th – Please arrive at least 15 min before start to check-in.

8:45am Arrival and check-in

9:00am **Part 1** – Official start with instructions & access given to exam materials

9:15am **Part 1: START** of 2-hour exam time. After instructions are provided and access to exam materials is confirmed, apprentices may begin working on their exams

~11:15am **Part 1:** Apprentices finish, clean up. Confirm finalized exam documents have been received by the proctor/ICATT representative. **Apprentices should stay until officially dismissed by the proctor/ICATT representative.**